

# **FIRE ACTION**

## **IF YOU DISCOVER A FIRE:**

**WARN OTHER BUILDING OCCUPANTS**

**ACTIVATE FIRE ALARM AND PHONE THE FIRE SERVICE**

**DIAL 111**

*(FROM A SAFE PHONE OUTSIDE THE BUILDING)*

## **WHEN WARNED OF A FIRE IN THIS BUILDING:**

**LEAVE THE BUILDING IMMEDIATELY USING THE NEAREST EXIT WHICH IS: marked with the below sign:**

**EXIT**

**ASSEMBLE AT:**

**[enter assembly point details]**

## **When warned of fire:**

- **Assist disabled people to evacuate**
- **Follow all instructions given by wardens**
- **Do not run**
- **Use fire –fighting equipment only if no danger is involved**
- **Do not get in your car and leave**
- **Remain at the assembly area until the “all clear is given”**