Low Risk Onsite Induction – Contractors

Explain and show the Contractor:	
Contractor/Visitor sign-in and sign-out requirements	
Emergency Procedures	
Layout of the workplace, including emergency equipment and exits	
Location of First Aid supplies	
The process for reporting and recording Injuries and Near-Miss Events	
The specific hazards to which you might be exposed	
Catholic Parish's policy on smoking and compulsory wearing of appropriate Personal Protective Equipment	
Any hazards you might bring on site and your method of control	

Signed: **Name:**

(Person Conducting Induction) (Print)

Position: **Date:**

Your Hazard (e.g. ladder)	**How will you control it?** (e.g. isolate area while using)

Please use a separate sheet, if necessary, to capture all hazards you will bring onto site

I, _____ (Name),

a Contractor/Worker of _____ (Company Name) hereby certify that I have read or had explained to me, understand and accept the on-site Health and Safety Procedures and take up my contract with the intention of observing these conditions.

Signed: **Date:**