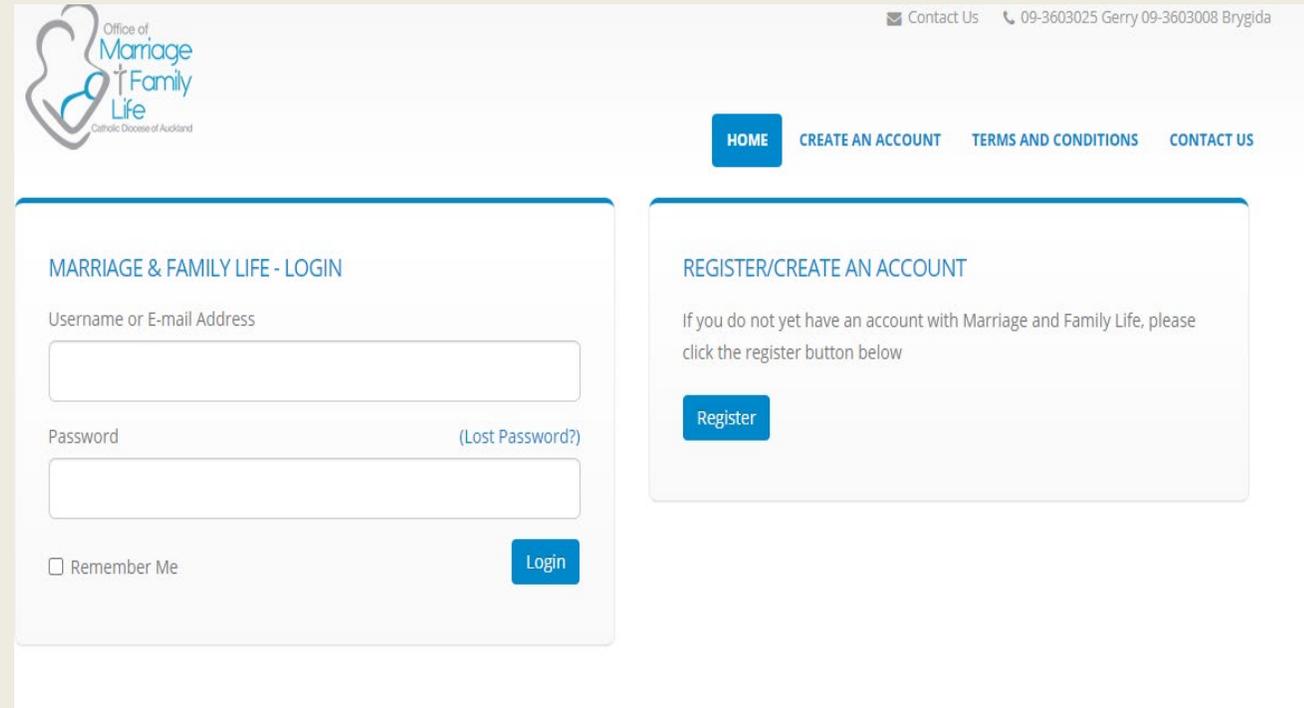


Catholic Diocese of Auckland Marriage Preparation 'booking system'

Welcome to this presentation designed to help you navigate the course booking system.

Pre- Marriage Preparation Courses.

<https://marriageandfamily.four-acres.com/>



The screenshot displays the website interface for the Office of Marriage & Family Life. At the top left is the logo, and at the top right are links for 'Contact Us' and phone numbers. A navigation bar includes 'HOME', 'CREATE AN ACCOUNT', 'TERMS AND CONDITIONS', and 'CONTACT US'. The main content area is split into two panels: 'MARRIAGE & FAMILY LIFE - LOGIN' and 'REGISTER/CREATE AN ACCOUNT'. The login panel has fields for 'Username or E-mail Address' and 'Password', with a 'Login' button and a 'Remember Me' checkbox. The registration panel has a 'Register' button and a note that users without an account should click the register button.



When should I start my Marriage Preparation Course?

- We suggest that the optimum time to start your course is 6 months (if getting married in NZ) and 1 year (if getting married overseas) before your wedding date.
- Allow 3 months to complete the course. These can be done faster if required.
- Please make sure that you have seen your priest and have booked the church



What couples say about our courses.



Thank you very much for the time and effort put in by the coordinators. We really felt it was (and will be) beneficial to our marriage. We have already recommended this to other friends and family.

I liked the activities and working with my fiancé. I liked the laid back and casual nature of the evening. I was expecting church and prayers and it was different. It was a safe environment that led us into intros and warm up and discussions were well received. The couple were good and explained everything, very helpful. They made us feel welcome which calmed our nerves.

Loved it , like meeting the couple. I felt warmly welcomed. it was better than I expected. We had a laugh talking through some of the statements.

Warmly greeted very relevant to our marriage. A very good way for us to talk & discuss about important things that we haven't already talk about. We loved it

I enjoyed talking together with my fiancée and with the facilitators going through the different topics. It was enjoyable

Very relevant to our marriage and the course taught us a lot about marriage and about each other. A very good way for us to talk and discuss about important things that we have or haven't already talk about.

The course is interactive, and we practically applied it to ourselves. Although it came from a Catholic point of view, it included everyone and made everyone feel welcome.

There was a lot of communication training which was beneficial to all of life, not just marriage

Over and beyond, it was extremely helpful for us as a couple, would even go so far as to say everyone should do it.

It was an amazingly diverse group of people who were all there with a really positive outlook

How to register in the Booking System?

- To register for Marriage preparation Course, you and your fiancé/fiancée will need to create two accounts, one for each of you in the booking system.
- Please see screen to the right

REGISTER/CREATE AN ACCOUNT

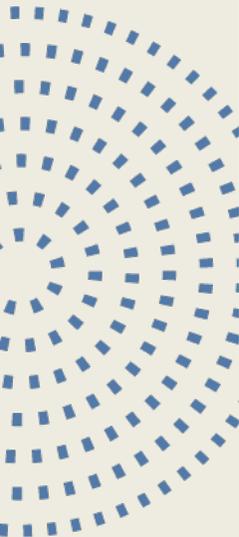
If you do not yet have an account with Marriage and Family Life, please click the register button below

Register

You will be asked to complete all fields.



Please **read carefully and complete each field (even if it does not apply to you)**



MALE INFORMATION

First Name (M) *full legal names as on passport / birth certificate*

Last Name (M)

Email Address (M)

Password (M)

Date of Birth (M)

Ethnicity (M)

Religion (M)

Phone (M)

Mobile (M)

Occupation (M)

Address - Line 1 (M)

Address - Line 2 (M)

Suburb (M)

City (M)

Postcode (M)

Country (M)

FEMALE INFORMATION

First Name (F) *full legal names as on passport / birth certificate*

Last Name (F)

Email Address (F)

Password (F)

Date of Birth (F)

Ethnicity (F)

Religion (F)

Phone (F) - copy details from (M)

Mobile (F)

Occupation (F)

Address - Line 1 (F)

Address - Line 2 (F)

Suburb (F)

City (F)

Postcode (F)

Country (F)

GENERAL INFORMATION

Have either of you been married before

If yes have you been through the annulment process?

Connection with faith community

Do you have any children?

Dietary requirements/ allergies

Your first preferred language

Other languages fluent in

Length in relationship

Have you completed your pre-nuptial papers & seen a Priest?

Wedding Celebrant

Wedding Celebrant - when OTHER

Wedding Celebrant Email - when OTHER

To complete your Registration, “Accept the Terms & Conditions” and then click the “Register your Details” button



Accept Terms and Conditions

and

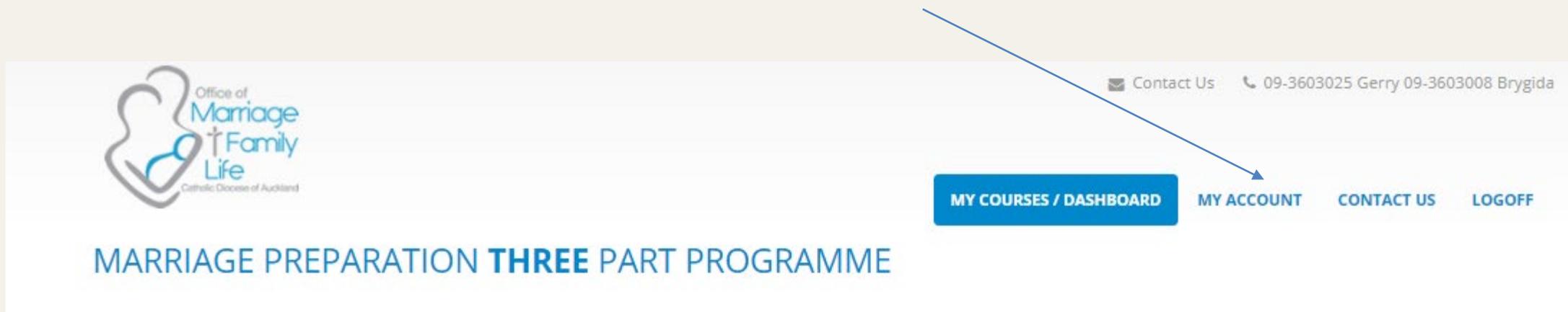
Register your details

[Accept Terms & Conditions](#) [View](#)

[Register your details](#)

Changing your personal details

- You can easily change / update your personal information in the booking system. You will need to log in and use **MY ACCOUNT** button.



The screenshot shows the website header for the Office of Marriage and Family Life, Catholic Diocese of Auckland. The header includes the organization's logo, contact information (Contact Us, 09-3603025 Gerry, 09-3603008 Brygida), and a navigation menu with buttons for 'MY COURSES / DASHBOARD', 'MY ACCOUNT', 'CONTACT US', and 'LOGOFF'. A blue arrow points from the text above to the 'MY ACCOUNT' button.

Office of Marriage and Family Life
Catholic Diocese of Auckland

Contact Us 09-3603025 Gerry 09-3603008 Brygida

MY COURSES / DASHBOARD MY ACCOUNT CONTACT US LOGOFF

MARRIAGE PREPARATION **THREE** PART PROGRAMME

Please remember to click on the **Update** button at the end of the form.

You can use the booking system as many times as you want and need.

How to use this booking system

- To book your Pre-Marriage Preparation Courses please see the screen (to the right).

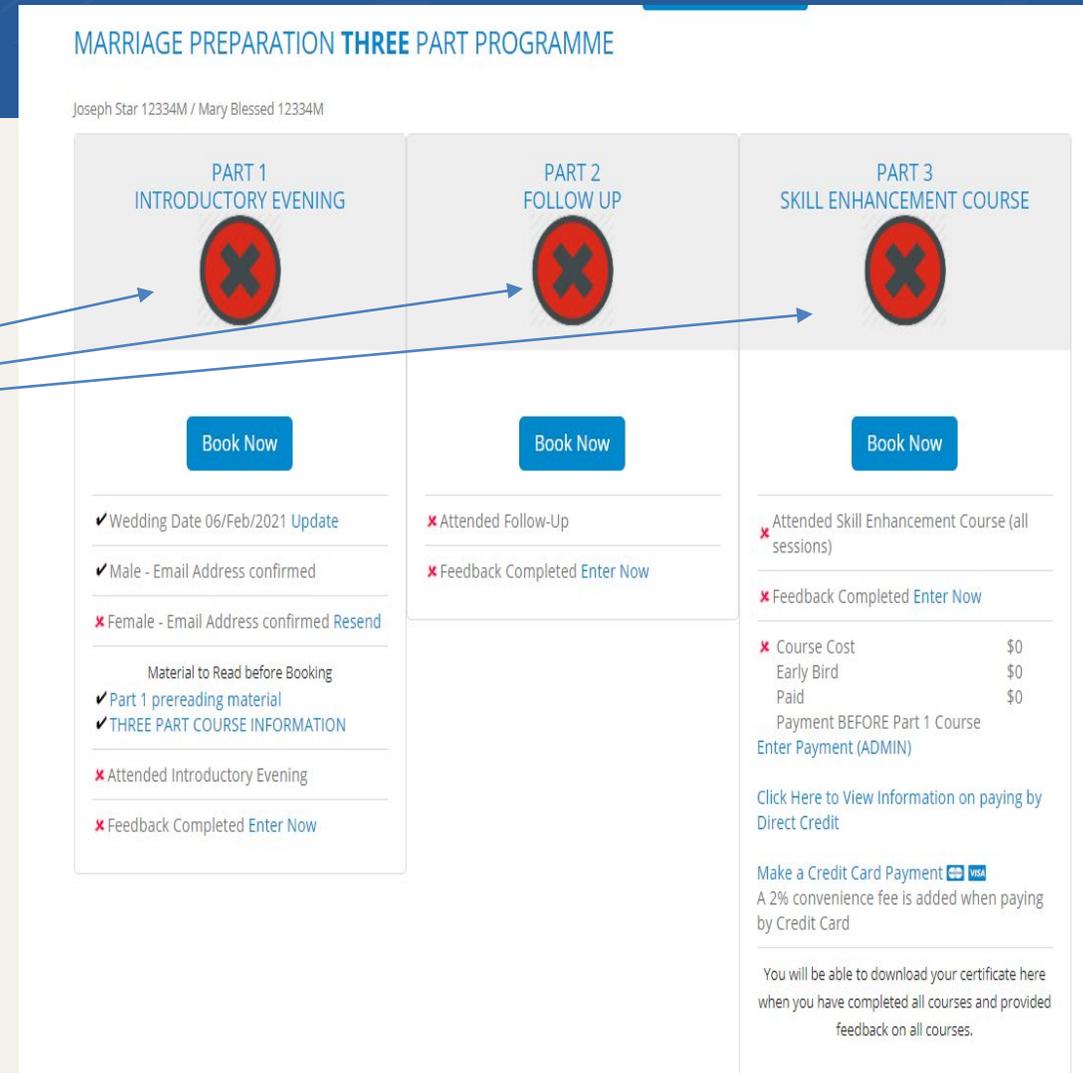
It is a simple process to book any course.

- When you log into the booking system you will be taken to this screen (to the right of this slide). You will see 3 sections named Part 1, Part 2 and Part 3 and we refer to each Part as a 'Tile'.

- Please note initially you will see 3 crosses that are red in colour.
- When the red cross changes to a green tick on each Tile your approved course certificate is ready to be printed (please see slide 31 for image).



Please note this screen shows Joseph Star and Mary Blessed as a demo couple. When you provide your details, you will be able to see your names with your couples ID number.



MARRIAGE PREPARATION **THREE** PART PROGRAMME

Joseph Star 12334M / Mary Blessed 12334M

PART 1 INTRODUCTORY EVENING	PART 2 FOLLOW UP	PART 3 SKILL ENHANCEMENT COURSE
		
Book Now	Book Now	Book Now
<ul style="list-style-type: none">✓ Wedding Date 06/Feb/2021 Update✓ Male - Email Address confirmed✗ Female - Email Address confirmed Resend	<ul style="list-style-type: none">✗ Attended Follow-Up✗ Feedback Completed Enter Now	<ul style="list-style-type: none">✗ Attended Skill Enhancement Course (all sessions)✗ Feedback Completed Enter Now
<p>Material to Read before Booking</p> <ul style="list-style-type: none">✓ Part 1 prereading material✓ THREE PART COURSE INFORMATION		
<ul style="list-style-type: none">✗ Attended Introductory Evening✗ Feedback Completed Enter Now		<ul style="list-style-type: none">✗ Course Cost \$0✗ Early Bird \$0✗ Paid \$0Payment BEFORE Part 1 CourseEnter Payment (ADMIN)
		<p>Click Here to View Information on paying by Direct Credit</p> <p>Make a Credit Card Payment  </p> <p>A 2% convenience fee is added when paying by Credit Card</p>
		<p>You will be able to download your certificate here when you have completed all courses and provided feedback on all courses.</p>

**Please remember when booking your courses to follow the sequence
Part 1 then Part 2 then Part 3**

**The following slides will help you book your
Part 1 course**



Booking Part 1

- On the top of the Part 1 'Tile', you will see both your names and ID number. (This is a fictitious couple for demonstration purposes only). Please save the number as you will need it for the Inventory Activity (that you both complete in Part 1 and we ask that you use your ID number as part of your payment reference and any correspondence with the office. Please note the 'M' does not need to be used).
- 1. To book your Part 1 course click on the blue field 'Book now'.
- Then you will see a variety of choices (see next slide).

Joseph Star 12334M / Mary Blessed 12334M

PART 1
INTRODUCTORY EVENING



[Book Now](#)

✓ Wedding Date 06/Feb/2021 [Update](#)

✓ Male - Email Address confirmed

✗ Female - Email Address confirmed [Resend](#)

Material to Read before Booking

✓ [Part 1 prereading material](#)

✓ [THREE PART COURSE INFORMATION](#)

✗ Attended Introductory Evening

✗ Feedback Completed [Enter Now](#)

Booking Part 1

Once you choose the date that suits both of you, click on the field 'Select course'.

- Your course will be booked.



Date	Time	Venue	Course Leader(s)	Bookings Close	Max Bookings	Places Remaining	
Tue 26/Jan/2021	7:00pm - 9:00pm	St Columba Centre, 40 Vermont Street, Ponsonby	Gerry and Jonathan Smith	19/Jan/2021	40	28	Select course
Tue 23/Feb/2021	7:00pm - 9:00pm	St Columba Centre, 40 Vermont Street, Ponsonby	Karen and Greg Rassie	16/Feb/2021	40	40	Select course
Tue 23/Mar/2021	7:00pm - 9:00pm	St Columba Centre, 40 Vermont Street, Ponsonby	Anna-Maria and Jerome de Smidt	16/Mar/2021	40	40	Select course
Tue 27/Apr/2021	7:00pm - 9:00pm	Online via ZOOM	Gerry and Jonathan Smith	20/Apr/2021	40	36	Select course

PART 1
INTRODUCTORY EVENING



To check your Part 1 course details please go back to the main screen and click on the 'Display Course Details'

Use the **RSVP** hyperlink to confirm your attendance 7 days before the course starts.

Booked for 23/Feb/2021

An email reminder will be sent 16/Feb/2021

[Cancel Booking \(ADMIN\)](#)

[Display Course Details](#)

[RSVP - 03/Feb/2021 11:17](#)

✓ Wedding Date 15/Oct/2022 [Update](#)

✓ Male - Email Address confirmed

✓ Female - Email Address confirmed

Material to Read before Booking

✓ [Part 1 prereading material](#)

✓ [THREE PART COURSE INFORMATION](#)

Material to Read before Attending

✓ Attended Introductory Evening

Document to complete

✓ [Welcome to the Commit Inventory](#)

✓ Feedback Completed

Booking Part 1

An important aspect of your Marriage Preparation Course is that you will be asked to read resources under the heading “Part 1 pre-reading material” and “Three Part Course Information” and “Payment Information” This may look slightly different to this screen shot because we are constantly updating information. When you click on the hyperlinks you will have access to the resources and the **red x** will change to a black tick

Please remember that you both need to complete feedback for every course you attend



PART 1 INTRODUCTORY EVENING



Booked for 23/Feb/2021

An email reminder will be sent 16/Feb/2021

[Cancel Booking \(ADMIN\)](#)

[Display Course Details](#)

RSVP - 03/Feb/2021 11:17

✓ [Wedding Date 15/Oct/2022 Update](#)

✓ Male - Email Address confirmed

✓ Female - Email Address confirmed

Material to Read before Booking

✓ [Part 1 prereading material](#)

✓ [THREE PART COURSE INFORMATION](#)

Material to Read before Attending

✓ Attended Introductory Evening

Document to complete

✓ [Welcome to the Commit Inventory](#)

✓ Feedback Completed

When you have completed all that is required of you, you will see the **red X** is replaced by **green ✓**. When you have 3 green ticks one on every 'Tile' your certificate can be printed (see slide 31).

PART 1
INTRODUCTORY EVENING



Booked for 23/Feb/2021

An email reminder will be sent 16/Feb/2021

[Cancel Booking \(ADMIN\)](#)

[Display Course Details](#)

RSVP - 03/Feb/2021 11:17

✓ [Wedding Date 15/Oct/2022 Update](#)

✓ Male - Email Address confirmed

✓ Female - Email Address confirmed

Material to Read before Booking

✓ [Part 1 prereading material](#)

✓ [THREE PART COURSE INFORMATION](#)

Material to Read before Attending

✓ Attended Introductory Evening

Document to complete

✓ [Welcome to the Commit Inventory](#)

✓ Feedback Completed

Inventory Communication Activity

At the Part 1 session you both will complete **'Inventory Communication Activity'** – you will see a link on your Part 1 tile. Please note this is locked for security reasons and unlocked at you Part 1 course. You will need to have a separate screen for each of you in order to complete this activity. You need to click on the hyperlink “Welcome to the Commit Inventory”

PART 1
INTRODUCTORY EVENING



Booked for 23/Feb/2021

An email reminder will be sent 16/Feb/2021
[Cancel Booking \(ADMIN\)](#)
[Display Course Details](#)
RSVP - 03/Feb/2021 11:17

✓ Wedding Date 15/Oct/2022 Update

✓ Male - Email Address confirmed

✓ Female - Email Address confirmed

Material to Read before Booking

✓ Part 1 prereading material
✓ THREE PART COURSE INFORMATION

Material to Read before Attending

✓ Attended Introductory Evening

Document to complete

✓ [Welcome to the Commit Inventory](#)

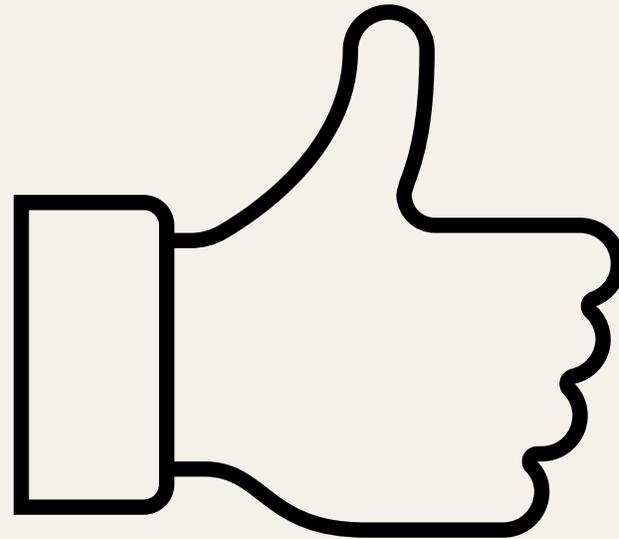
✓ Feedback Completed

Inventory Communication Activity

1. Please **only click on the hyperlink once** - **Welcome to the Commit Inventory** to enter the activity. If you click on it more than once you will be locked out and won't be able to participate in the activity. This activity is locked until 8.30pm on the date of your Part 1 course. Please do not attempt to do the Inventory in advance of the Part 1 course. Thank you.
2. Please have separate screens – This is an individual activity. Most couples use their phones to complete the Communication Inventory Activity and if you are attending via a Zoom course their PC or Tablet to join the meeting.
3. Please remember to have your booking four digit ID number available - you will find that on the top left-hand side of the screen next to your names (please see slide 5). You do not need to use the 'M' at the end.
4. As you enter the activity please read the information carefully
5. If English is not your first language or you feel you may need to complete it in your first language please contact the office on the day that you book the Part 1 course.
6. Type in your ID number (as a couple you have the same ID number so that we can match you as a couple)
7. Complete the activity using the options **Agree, Disagree or Unsure**
8. If you want to change your answer simply click on the answer you now want.
9. The Inventory consist of 144 statements. Some questions are deliberately duplicated. This is not an error.
10. This activity is to be completed and submitted at the time of the course as the activity is locked at 9.45pm
11. Once you have completed the activity please submit – you will be given verification that the Inventory has been sent.
12. Once you submit you are unable to go back.

On completion of your Part 1 course

- Please remember to both complete the feedback by clicking on the feedback hyperlink on Tile 1



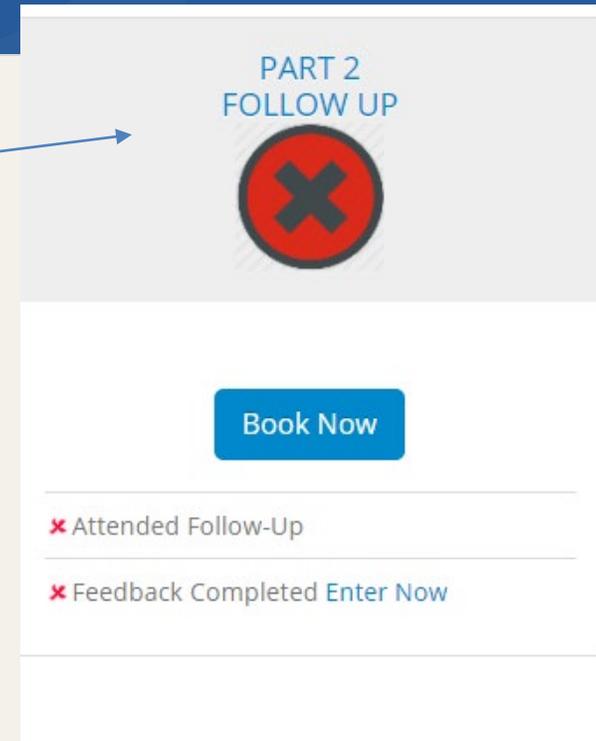
**The following slides will help you
book your
Part 2 course**



Booking Part 2

- To book your Part 2 session you will need to use the Part 2 'Tile'.

- Click 'Book Now'



Booking Part 2

You will be taken to the Part 2 date options

MARRIAGE PREPARATION **PART 2** COMMIT FOLLOW UP

The date of the Part 2 course must be at least 5 days after the Part 1 date, so you must have booked Part 1 first

Select your closest course leader

Click
All

Course Leader All Online Face to Face

Please Select

Click '**Please Select drop down list**' to find the name of Marriage Educators and the Auckland suburb that suits you both. You will see dropped down list with different options.



If you live out of Auckland New Zealand, please call the office for your options.

Booking Part 2

- Once you have chosen the Marriage Educators and the suburb, you will need to choose the date and click **'Select Date'**

Course Leader All Online Face to Face

Luiza & Tony Antao

Date	Course Leader(s)	
Wed 03/Feb/2021 7:00pm - 9:00pm	Luiza & Tony Antao	Fully Booked (Booked:2 Max:2)
Wed 17/Feb/2021 7:00pm - 9:00pm	Luiza & Tony Antao	Fully Booked (Booked:2 Max:2)
Wed 31/Mar/2021 7:00pm - 9:00pm	Luiza & Tony Antao	Fully Booked (Booked:2 Max:2)
Wed 17/Mar/2021 7:00pm - 9:00pm	Luiza & Tony Antao	Select Date

- Your Part 2 course is now booked.

Booking Part 2

- Once you have selected your Part 2 date (screen to the right shows 31 March 2021) you will have access to the pre reading material. The format may look different as we are continually updating our recourses. Any hyperlink under the 'Material to read before Attending' is designed for you to click and read.

PART 2
FOLLOW UP



Booked for 31/Mar/2021

An email reminder will be sent 24/Mar/2021

[Cancel Booking \(ADMIN\)](#)

[Display Course Details](#)

[RSVP now](#)

Material to Read before Attending

- ✗ [Your Covenant](#)
- ✗ [What does spirituality mean to you?](#)
- ✗ [Wedding - Church or garden?](#)
- ✗ [Top 10 Takeaways - Amoris Laetitia](#)
- ✗ [Spirituality of married couples](#)
- ✗ [Spiritual Intimacy](#)
- ✗ [Pray with her](#)
- ✗ [Pope Francis - New Years Resolutions](#)
- ✗ [Love is patient](#)
- ✗ [Love is different to loving](#)
- ✗ [Greg Laurie - 4 words that can change your marriage](#)
- ✗ [Catholic teaching on contraception](#)
- ✗ [Catholic teaching on marriage](#)
- ✗ [Building Relationships for the future](#)
- ✗ [A cord of 3 strands is not quickly broken](#)
- ✗ [List of Counsellors and Addiction Help](#)

[✗ Attended Follow-Up](#)

[✗ Feedback Completed Enter Now](#)

Booking Part 2

To review your course details, click 'Display Course Details'

Please remember to contact your Marriage Educators at **least 5 days before** your appointment with them, if you don't they won't know you have an appointment with them.

Please use **RSVP** 7 days before the start date to confirm your attendance.

PART 2
FOLLOW UP



Booked for 17/Mar/2021

An email reminder will be sent 10/Mar/2021

Display Course Details
RSVP now

Material to Read before Attending

- ✗ Your Covenant
- ✗ What does spirituality mean to you?
- ✗ Wedding - Church or garden?
- ✗ Top 10 Takeaways - Amoris Laetitia
- ✗ Spirituality of married couples
- ✗ Spiritual Intimacy
- ✗ Pray with her
- ✗ Pope Francis - New Years Resolutions
- ✗ Love is patient
- ✗ Love is different to loving
- ✗ Greg Laurie - 4 words that can change your marriage
- ✗ Catholic teaching on contraception
- ✗ Catholic teaching on marriage
- ✗ Building Relationships for the future
- ✗ A cord of 3 strands is not quickly broken
- ✗ List of Counsellors and Addiction Help

✗ Attended Follow-Up

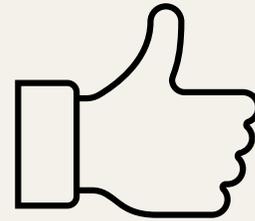
Booking Part 2 - completed

- When you have completed all that is required of you, you will see the red X is replaced by green ✓.

PART 2 FOLLOW UP	PART 2 FOLLOW UP
	
Booked for 03/Mar/2021	Booked for 31/Aug/2020
An email reminder will be sent 24/Feb/2021	An email reminder will be sent 24/Aug/2020
Cancel Booking (ADMIN)	Cancel Booking (ADMIN)
Display Course Details	Display Course Details
RSVP - 26/Feb/2021 19:41	RSVP now
Material to Read before Attending	Material to Read before Attending
<ul style="list-style-type: none">✓ Love is different to loving✓ Greg Laurie - 4 words that can change your marriage✓ Catholic teaching on contraception✓ Catholic teaching on marriage✓ Building Relationships for the future✓ A cord of 3 strands is not quickly broken✓ List of Counsellors and Addiction Help	<ul style="list-style-type: none">✓ Your Covenant✓ What does spirituality mean to you?✓ Wedding - Church or garden?✓ Top 10 Takeaways - Amoris Laetitia✓ Spirituality of married couples✓ Spiritual Intimacy✓ Pray with her✓ Pope Francis - New Years Resolutions✓ Love is patient✓ Love is different to loving✓ Greg Laurie - 4 words that can change your marriage✓ Catholic teaching on contraception✓ Catholic teaching on marriage✓ Building Relationships for the future✓ A cord of 3 strands is not quickly broken✓ List of Counsellors and Addiction Help
✗ Attended Follow-Up	✓ Attended Follow-Up
✓ Feedback Completed	✓ Feedback Completed

On completion of your Part 2 course

- Please remember to both complete the feedback by clicking on the feedback hyperlink on Tile 2



**The following slides will help
you book your
Part 3 course**



Booking Part 3

- To book your Part 3 Course please use 'Tile' Part 3
- Click 'Book Now'

PART 3
SKILL ENHANCEMENT COURSE



Book Now

✘ Attended Skill Enhancement Course (all sessions)

✘ Feedback Completed [Enter Now](#)

✘	Course Cost	\$0
	Early Bird	\$0
	Paid	<input type="text"/>
	Payment BEFORE Part 1 Course	

Payments

30/Jul/2020 19-06-2020 BD
[Enter Payment \(ADMIN\)](#)

[Click Here to View Information on paying by Direct Credit](#)

[Make a Credit Card Payment](#)  

A 2% convenience fee is added when paying by Credit Card

You will be able to download your certificate here when you have completed all courses and provided feedback on all courses.

Booking Part 3

- Choose the dates that suit you both and click 'Select Course'

Select the course you would like to attend

Date	Time	Venue	Course/Course Leader(s)	Bookings Close	Max Bookings	Places Remaining	
Sun 07/Feb/2021 Sun 14/Feb/2021 Sun 21/Feb/2021	10am- 6pm 10am -6pm 10am - 6pm	St Columba Centre, 40 Vermont Street, Ponsonby	Skill Enhancement Course Gerry and Jonathan Smith	31/Jan/2021	30	22	Select course
Thu 04/Mar/2021 Thu 11/Mar/2021 Thu 18/Mar/2021 Thu 25/Mar/2021 Thu 01/Apr/2021 Thu 08/Apr/2021	7:00pm - 9:00pm 7:00pm - 9:00pm 7:00pm - 9:00pm 7:00pm - 9:00pm 7:00pm - 9:00pm 7:00pm - 9:00pm	Course Leaders House	Skill Enhancement Course Nita and Denzil Rodrigues	25/Feb/2021	8	8	Select course

Booking Part 3

- To review your course details click "Display Course details"

Please use [RSVP](#) to confirm your attendance at Part 3 Course at least [7 days before](#) the start date.

Please each remember to complete your feedback



PART 3
SKILL ENHANCEMENT COURSE



Booked for 04/Oct/2020
11/Oct/2020
18/Oct/2020
25/Oct/2020
01/Nov/2020
08/Nov/2020

An email reminder will be sent 27/Sep/2020

[Cancel Booking \(ADMIN\)](#)
[Display Course Details](#)
[RSVP now](#)

[x Attended Skill Enhancement Course \(all sessions\)](#)

[x Feedback Completed Enter Now](#)

x	Course Cost	\$300
	Early Bird	\$275
	Paid	\$275
	Payment BEFORE Part 1 Course	

Payments

21/Sep/2020	24-09-2020 BD	\$275
-------------	---------------	-------

[Enter Payment \(ADMIN\)](#)

[Click Here to View Information on paying by Direct Credit](#)

[Make a Credit Card Payment](#)  

A 2% convenience fee is added when paying by Credit Card

You will be able to download your certificate here when you have completed all courses and provided feedback on all courses.

Booking Part 3 completed

- When you have completed all that is required of you, you will see the **red X** is replaced by a **green ✓**

PART 3
SKILL ENHANCEMENT COURSE



Booked for 01/Sep/2020

An email reminder will be sent 25/Aug/2020
[Cancel Booking \(ADMIN\)](#)
[Display Course Details](#)
[RSVP now](#)

Attended Skill Enhancement Course (all sessions)

Feedback Completed [Enter Now](#)

Course Cost
Early Bird
Paid
Payment BEFORE Part 1 Course

[Payments](#)
21/Oct/2020 paid 12/03/2020 BD
[Enter Payment \(ADMIN\)](#)

[Click Here to View Information on paying by Direct Credit](#)

[Make a Credit Card Payment](#)  
A 2% convenience fee is added when paying by Credit Card

You will be able to download your certificate here when you have completed all courses and provided feedback on all courses.



Booked for 27/Mar/2021
03/Apr/2021

An email reminder will be sent 20/Mar/2021
[Cancel Booking \(ADMIN\)](#)
[Display Course Details](#)
RSVP - 21/Apr/2021 08:25

Attended Skill Enhancement Course (all sessions)

Feedback Completed

Course Cost
Early Bird
Paid
Payment BEFORE Part 1 Course

[Payments](#)
23/Feb/2021 153748
[Enter Payment \(ADMIN\)](#)

[Click Here to View Information on paying by Direct Credit](#)

[Make a Credit Card Payment](#)  
A 2% convenience fee is added when paying by Credit Card

[Display Certificate](#)

PART 1 INTRODUCTORY EVENING	PART 2 FOLLOW UP	PART 3 SKILL ENHANCEMENT COURSE
<p style="text-align: center;"></p> <p style="text-align: center;">Booked for 23/Mar/2021</p> <p style="text-align: center;">An email reminder will be sent 16/Mar/2021 Cancel Booking (ADMIN) Display Course Details RSVP - 12/Mar/2021 10:20</p> <hr/> <ul style="list-style-type: none"> ✓ Wedding Date 08/May/2020 Update ✓ Male - Email Address confirmed ✓ Female - Email Address confirmed <p style="text-align: center;">Material to Read before Booking</p> <ul style="list-style-type: none"> ✓ Part 1 prereading material ✓ THREE PART COURSE INFORMATION <p style="text-align: center;">Material to Read before Attending</p> <ul style="list-style-type: none"> ✓ Attended Introductory Evening <p style="text-align: center;">Document to complete</p> <ul style="list-style-type: none"> ✓ Welcome to the Commit Inventory ✓ Feedback Completed 	<p style="text-align: center;"></p> <p style="text-align: center;">Booked for 25/Apr/2021</p> <p style="text-align: center;">An email reminder will be sent 18/Apr/2021 Cancel Booking (ADMIN) Display Course Details RSVP now</p> <hr/> <p style="text-align: center;">Material to Read before Attending</p> <ul style="list-style-type: none"> ✓ Love is different to loving ✓ Greg Laurie - 4 words that can change your marriage ✓ Catholic teaching on contraception ✓ Catholic teaching on marriage ✓ Building Relationships for the future ✓ A cord of 3 strands is not quickly broken ✓ List of Counsellors and Addiction Help <hr/> <ul style="list-style-type: none"> ✓ Attended Follow-Up ✓ Feedback Completed 	<p style="text-align: center;"></p> <p style="text-align: center;">Booked for 19/Mar/2021</p> <p style="text-align: center;">An email reminder will be sent 12/Mar/2021 Cancel Booking (ADMIN) Display Course Details RSVP - 31/Mar/2021 21:01</p> <hr/> <ul style="list-style-type: none"> ✓ Attended Skill Enhancement Course (all sessions) ✓ Feedback Completed <p>✓ Course Cost Early Bird Paid Payment BEFORE Part 1 Course</p> <p>Payments</p> <p>21/04 GS Enter Payment (ADMIN)</p> <p>Click Here to View Information on paying by Direct Credit</p> <p>Make a Credit Card Payment   A 2% convenience fee is added when paying by Credit Card</p> <hr/> <p>Display Certificate</p>

When the **red cross** changes to a **green tick** on each Tile your **Diocesan** approved course certificate is ready to be printed. Give this to your priest and take a copy for yourselves as this is a **one off**

Payment

To make a payment for your courses please use Part 3 'Tile'

- 1. You can pay by online Bank transfer:

Bank details for online payment:

RC Bishop of Auckland Chancery Account

BNZ: 02 0100 0746838 00

Please use the following as your reference: **Smith1234PreM**

shortest **family name**, your couple **4 digit ID** number (you will find this above your Part 1 Tile) followed by **PreM**

When you book the Part 3 course the cost will be displayed

- 2. You can pay by Credit card.
- To benefit from the course Early Bird price reduction a payment is to be made on or before your Part 1 date. The price reduction will be displayed here that is the amount you pay.

PART 3
SKILL ENHANCEMENT COURSE



[Book Now](#)

✘ Attended Skill Enhancement Course (all sessions)

✘ Feedback Completed [Enter Now](#)

✘ Course Cost
Early Bird
Paid
Payment BEFORE Part 1 Course

Payments

[Enter Payment \(ADMIN\)](#)

[Click Here to View Information on paying by Direct Credit](#)

[Make a Credit Card Payment](#)  

A 2% convenience fee is added when paying by Credit Card

You will be able to download your certificate here when you have completed all courses and provided feedback on all courses.

On completion of your Part 3 course

- Please remember to both complete the feedback by clicking on the feedback hyperlink on Tile 3





We are here to help you to navigate the booking system as well as to make your Marriage Preparation Course a great experience.

Please do not hesitate to contact us if you need further help:

marriageandfamily@cda.org.nz

Gerry: 09 360 3025

Brygida: 09 360 3008