



Pictured: Rosmini College, Takapuna

AUCKLAND COMMON FUND LIMITED

2021 ANNUAL REPORT

Mō tā tou, ā,
mō ngā uri ā muri ake

For us, and our
children after us.

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INTRODUCTION FROM THE CHAIR

On behalf of the Board of Auckland Common Fund Ltd (“ACFL”), I am pleased to present this annual report to valued stakeholders of Catholic schools in the Diocese of Auckland. ACFL is responsible for the collection of Attendance Dues and to service all proprietors’ Common Fund debts and it is our aim to use this report to provide you an overview of this company for the year ended 31 December 2021.

2021 was another very difficult year for schools and families in Auckland with lockdowns impacting teaching and learning in Term 1, Term 3 and Term 4. Despite this very difficult environment, ACFL reported strong collection rates of 98%. We provided \$132,000 in hardship support through the Financial Assistance Scheme and \$165,000 to schools for collection costs.

Relationships and good communication continue to be vital to the performance of ACFL and in 2021 we sought your feedback directly through research firm, One Picture. Principals, Proprietors, Proprietor Representatives, Board of Trustee Chairs, Administrators, participated in this research which showed that the majority of the people have a good understanding of the purpose of attendance dues, what they are used for, and the obligations they carry. However, there was less understanding of the support available for families experiencing financial difficulty, and even fewer (66%) have a good understanding of the support services available to them from the ACFL Attendance Dues Team. Overall, the research affirmed the good work being undertaken and gave us clarity on what more is needed.

The proprietors within ACFL, along with participating Catholic school proprietors from other regions, are members of a national Attendance Dues scheme. The new national scheme has been reviewed and changes will be implemented in 2022 to further enhance the effectiveness of our common good approach to debt servicing and policy 1.

My sincere thanks to my colleagues on the Board and the team at ACFL – all of whom work hard to play our small part in the mission of Catholic education. ACFL wishes to acknowledge Bishop Patrick Dunn who retired at the end of 2021 after 27 years as Bishop of Auckland. While his eyesight deteriorated, his vision for Catholic education never faded.

James van Schie
Chair



COMPANY DATA

Incorporation

The Auckland Common Fund Ltd was incorporated under the Companies Act 1993 on 12 November 2002.

Shareholders

Roman Catholic Bishop of the Diocese of Auckland
– four shares

Carmel College Auckland Ltd and St Mary's College
Auckland Ltd – one share

Marcellin College Ltd, Sacred Heart College Ltd and
St Paul's College Auckland Ltd – one share

Baradene College Ltd – one share

Directors

The Constitution provides that the number of directors shall not be less than 3, nor more than 6, provided that there must always be not less than 2 Directors appointed by the Roman Catholic Bishop of the Diocese of Auckland. The Directors, during the period of report, were:

James van Schie (Chair)
Mary Anne Shanahan
Stephen Grey
Terry Carter
Bruce Macdonald
Catherine Ryan

Taxation Status

The activities of the company are carried out exclusively for religious, charitable and educational purposes, and not for the private pecuniary gain of any person. On 22 November 2002 the Inland Revenue Dept confirmed the company's taxation exemption. The company is registered as a charitable entity under the Charities Act 2005.

Company Financial Year

The Company's financial year is January to December and its balance date 31 December.

Meetings

The board of directors met five times throughout 2021 on the following dates:

February 17
April 21 Combined with CESB
June 16
August 18
November 17

Audit Committee

Terry Carter, Bruce Macdonald and Stephen Grey
Directors, comprised the Audit Committee.

Auditors

William Buck Christmas Gouwland Ltd
PO Box 106 090
Auckland 1143

Proprietors

The proprietors of Catholic integrated schools in the Diocese of Auckland are:

Roman Catholic Bishop of Auckland
Baradene College Limited
Carmel College Auckland Limited
St Mary's College Auckland Limited
Marcellin College Limited
St Paul's College Auckland Limited
Sacred Heart College Limited

ADMINISTRATION

The Diocese of Auckland provides staff and resources to support the operation of the Company funded through an agreed annual Service Level Agreement.

The services provided include the following and the scope and fee is reviewed annually.

- Finance department ledger processing, reporting and lodging reports with regulatory bodies
- Budgeting
- Human Resources
- Audit
- Collections Team and Manager
- IT systems and support
- Office rental
- Administration



Pictured: St Pius X Catholic School, Glen Innes

ATTENDANCE DUES

Attendance dues are statutory-based. Each proprietor is authorised under the Education and Training Act 2020 to charge parents/caregivers for their children to attend a Catholic integrated school.

Annual Attendance Dues (including GST) (\$ per student per annum)

	2017	2018	2019	2020	2021
Primary	420	430	440	448	452
Secondary	824	845	860	880	888

Schools invoice and collect Attendance Dues on behalf of the proprietors and remit them to Auckland Common Fund Ltd.

Attendance Dues collected are directed in majority towards servicing and repaying loans raised to develop new footprint projects in proprietors' schools. The remaining component of Attendance Dues collected is applied to meet the costs of buildings insurance, building compliance, collection and administration.

Attendance Dues Collection Rate

2017	2018	2019	2020	2021
94.3%	91.4%	94.8%	96.3%	98%

Note: The calculation is based on 'current' year receipts only as a percentage of current year invoicing.

Summary of Proprietor Collection Rates

	2018	2019	2020	2021
Roman Catholic Bishop of Auckland	90.5%	93.9%	95.9%	98%
Baradene College Ltd	100%	100%	100%	100%
Carmel College Auckland Ltd	97.6%	95.9%	92.1%	96%
St Mary's College Auckland Ltd	96.1%	96.4%	97.8%	98%
Marcellin College Ltd	73.1%	85.9%	82.9%	90%
St Paul's College Auckland Ltd	83.8%	95.6%	98.6%	88%
Sacred Heart College Ltd	99%	100%	99.1%	100%
Total collection rate	91.4%	94.8%	96.3%	98%

Note: The calculation is based on 'current' year receipts only as a percentage of current invoicing.



Pictured: St Joseph's Pukekohe



DEBT LEVEL

The current level of all proprietors’ debt requiring servicing at 31 December 2021 throughout the Auckland Diocese is \$78.8m. Two new loans were approved in 2021 for Rosmini College (\$2.06m) and St Joseph's Pukekohe (\$0.31m)

Debt

2017	2018	2019	2020	2021
\$85.8m	\$83.0m	\$79.4m	\$81.0m	\$78.8m



Pictured: Pompallier College, Whangarei

FINANCIAL RESULTS

The Financial Statements for the year ended 31 December 2021 have been audited by William Buck Christmas Gouwland Ltd, Auditors, who have provided an unqualified opinion confirming the adequacy of the financial reporting.

Income Statement Summary

	2021	2020
	\$	\$
Total revenue ⁽¹⁾	13,447,000	13,435,000
Expenses		
Property-related costs ⁽²⁾	1,593,000	1,551,000
Grants and sponsorship	154,000	233,000
National levies ⁽³⁾	9,867,000	10,447,000
Bad and doubtful debts	351,000	(386,000)
School collection costs reimbursed	165,000	-
Management fee	521,000	364,000
Other expenses	108,000	100,000
	12,759,000	12,309,000
Surplus:	\$688,000	\$ 1,126,000

Notes: (1) Total revenue include attendance dues \$13,411,000, interest income \$36,000; (2) Property related costs include insurance for school buildings \$1,300,000; (3) National Levies include an NZCEO student levy \$135,000, NZCEO national attendance levy for debt servicing \$9,732,000

2021 income from Attendance Dues was at a similar level to 2020.

The overall surplus position for the company was a profit of \$688,000 compared to a surplus last year of \$1,126,000. Last year's result was unusually high due to the large reduction in the provision for doubtful debts of \$443,000.

FINANCIAL RESULTS (CONTINUED)

Balance Sheet Summary

	2021	2020
	\$	\$
Total assets	6,382,000	6,185,000
Total liabilities	1,217,000	1,708,000
Net assets	\$5,165,000	\$4,477,000

The single largest assets, at any time, are the value of currently unpaid Attendance Dues and term investments.

The Board operates a cash reserving policy as part of its overall risk management policies. The Auckland Common Fund Ltd has significant debt service payment obligations to the national attendance dues pool and accordingly the Board requires prudent levels of cash reserves to be held in term investments. The Board formally reviews its reserving policy each year, assessing all the critical risk factors under the current economic environment.

The table below provides a history of the company's net assets balance (equity) over the last four years.

Net Assets

	2017 (\$'000)	2018 (\$'000)	2019 (\$'000)	2020 (\$'000)	2021 (\$'000)
Opening equity	2,891	3,176	3,767	3,350	4,477
Net surplus/(deficit)	285	591	(417)	1,127	688
Closing equity	3,176	3,767	3,350	4,477	5,165

A full set of audited accounts is available from the company's office upon request.

SCHOOLS

The Catholic integrated schools owned by the participating proprietors comprise:

Primary

Christ the King Ōwairaka

Good Shepherd Balmoral

Holy Cross Henderson

Holy Cross Papatoetoe

Holy Trinity Takanini

Marist Herne Bay

Marist Mt Albert

Monte Cecilia Hillsborough

Mt Carmel Meadowbank

Our Lady of the Sacred Heart Epsom

Our Lady Star of the Sea Howick

Pompallier Kaitiāia

Sancta Maria Primary Flat Bush

St Anne's Manurewa

St Dominic's Blockhouse Bay

St Francis Xavier Whangārei

St Francis Pt Chevalier

St Francis Thames

St Ignatius St Heliers

St John the Evangelist Ōtara

St John's Mairangi Bay

St Joseph's Dargaville

St Joseph's Grey Lynn

St Joseph's Onehunga

St Joseph's Ōrākei

St Joseph's Ōtāhuhu

St Joseph's Pukekohe

St Joseph's Takapuna

St Leo's Devonport

St Mark's Pakuranga

St Mary's Avondale

St Mary's Ellerslie

St Mary's Northcote

St Mary's Papakura

St Mary MacKillop Māngere

St Michael's Remuera

St Patrick's Panmure

St Paul's Massey

St Pius X Glen Innes

St Therese Three Kings

Stella Maris Silverdale

Te Kura o Hato Hōhepa Te Kāmura Waitaruke



Pictured: Monte Cecilia School, Hillsborough

SCHOOLS

Secondary

Baradene College

Carmel College

De La Salle College

Liston College

McAuley High School

Marcellin College

Marist College

Pompallier College

Rosmini College

Sacred Heart College

Sancta Maria College

St Dominic's College

St Mary's College

St Paul's College

St Peter's College



Pictured: Bishop Steve with student representatives

NOTES



Pictured: Santa Maria College, Flat Bush

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