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This statement applies to all the personal information that CDA collects from you, or that you provide on this website (whether permanent or temporary). This statement will not apply to independent websites which are linked to our site, and over which we have no control.



Collection

CDA may collect personal information from you in a number of ways, including but not limited to, when you visit the site, register for an event, subscribe to a newsletter, respond to a survey, fill out a form, and in connection with other activities, features or resources CDA makes available on this website. We may collect information including, but not limited to, your name, email address, phone number, postal address, credit card details, and your IP address. The extent of personal information that is collected from you may vary depending on the circumstances, such as the nature of the transaction, registration, or the desired form of communication.

We will collect personal information from you only if you submit this information to us. You may decide not to provide your personal information to us. However, if you do not provide some information, it may prevent you from participating in certain website related activities and services.

When you visit this website, we may collect non-personal information from you. Non-personal information may include the search terms you used, the pages you accessed on our site and the links you clicked on, the date and time you visited the website, the referring site (if any) through which you clicked through to our site, your operating system, the type of web browser you use, and other matters such as screen resolution and the language setting of your browser.

CDA collects all of this information for administrative, financial and analytical purposes.



Use & Disclosure

CDA uses the information provided by you for the purposes of communicating with you. We may also use your information for administration, survey, promotional, marketing and accounting purposes, or such other purposes required by law or regulatory authority. If you decide to be part of the newsletter subscription list of CDA, you will receive communications that may include news, updates, event information and survey information. If at any time you wish to unsubscribe from the mailing list, you may follow the unsubscribe instructions in the relevant email communication.

CDA will not disclose your personal information to third parties, except where it is necessary for organisational purposes or required by law or by a regulatory authority.

We may share generic aggregated demographic information not linked to any personal information regarding you or users of our site with business partners, trusted affiliates for the purposes outlined above. We may also use third party service providers to assist us to administer events or activities, such as registrations, sending out newsletters or surveys. CDA may share your information with these third parties for those limited administrative purposes.



Security

CDA uses a range of security mechanisms and procedures to protect the information it holds about users of this website. The financial information collected from you when CDA processes your online credit card payment is collected on a secure server that uses the latest encryption technology. This information is strictly confidential, and the only people who have access to this information are the people processing your payment, being Stripe. Please refer to their privacy policy.

Personal information that is no longer required will be destroyed in accordance with relevant legislation- and the Diocesan Records Retention and Disposal Schedule.



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Your web browser can be set to notify you when cookies are used or to refuse cookies. You can access these settings in your web browser. If you do choose to adjust your browser to not accept cookies you may experience some loss in functionality on our website. For more information on how to adjust your browser settings for cookies see www.aboutcookies.org



Access & Amendments

You may request access to, or correction of, any personal information we hold about you by contacting CDA (details below). To ensure that the personal information we hold about you is accurate and current, please notify us of any changes to your personal information as soon as possible.

We reserve the right, at our discretion, to update or revise this privacy statement at any time. Changes to this privacy statement will take effect immediately once published on this website. Please check this privacy statement regularly for modifications and updates. If you continue to use this website or if you provide any personal information after we post changes to this privacy statement, this will indicate your acceptance of any such changes.

Contact Us

If you have any questions regarding this privacy statement, or the practices relating to our website, please contact us at: privacyofficer@cda.org.nz